



THANK YOU FOR ALLOWING US TO TEACH YOUR KIDS!  
HERE ARE SOME IMPORTANT THINGS TO KNOW ABOUT  
SUMMER THEATRE WORKSHOP!

## GET READY FOR YOUR *SUMMER THEATRE WORKSHOP* AT STAGES THEATRE COMPANY!

### EMERGENCY CONTACT AND PERMISSIONS FORM

- We are going PAPERLESS this year! Please go to this link <https://www.stagestheatre.org/stc-edu-emergency-contact-form/> to fill out an Emergency Contact and Permissions Form via a secure form on our website. We will send this link out via email closer to the start of camp!

### ATTENDING WITH FRIENDS

- Students are placed in groups according to age. Each title is typically split into two groups. If you would like to have your student placed in a group with a specific friend or family member who is also attending the workshop, you must make that request **at least ONE WEEK BEFORE** your workshop by calling the Education Registrar at 952-979-1113 or email at [keckblad@stagestheatre.org](mailto:keckblad@stagestheatre.org).

### EXTENDED CARE

- Extended Care (Morning and Afternoon) is available for those attending class at The FAIR School, Crystal Campus. Lunch Care is available for 4-6 year olds attending class at The Hopkins Center for the Arts in between AM and PM session. For more information on that, please see our website registration page or call 952-979-1111, option 4.
- Spots in Extended Care fill up quickly, advanced registration is required. We cannot prorate Extended Care.

### CANCELLATION POLICY

- You will receive a refund (minus \$25 registration fee and \$5 handling fee) for all cancellations made before May 1, 2019.
- May 1, 2019 is the last day to cancel and receive a refund.
- Tuition for Summer Theatre Workshop cannot be transferred to any other program, or for tickets.

### SNACK AND LUNCH INFORMATION

- **PLEASE DO NOT BRING FOOD CONTAINING NUTS OR NUT OIL.** We have many students with LIFE-THREATENING allergies to these products. Stages Theatre Company is VERY strictly nut-free; students will not be able to eat nut items in any of our facilities.
- There will **NOT** be a vending machine available for snack or beverage purchases.

### CODE OF CONDUCT

- In order to provide students with a safe and supportive environment, we do not tolerate any forms of physical or verbal abuse, harassment, vandalism, or the use of illegal substances. Any behaviors found in violation of this policy will be addressed and the student will be asked to leave class/workshop. No refunds will be issued in the event that the Code of Conduct is violated. Please see the attached "Expectations for Participants" sheet for more information on the Code of Conduct - this is a great sheet to read through with your young person before camp starts!

## DROP OFF/PICK-UP

- All Sessions will begin and end promptly.
- There is a **10 minute threshold on either side of the day**. Parents who are more than 10 minutes early for drop off or more than 10 minutes late for pickup will be charged for Extended Care.
- **If your child is in the 4-6 workshops at the Hopkins Center for the Arts:** You must sign your child in and out every day and escort them to and from the classroom.
- **If your child is in the 7-9, or 10-13 year old workshops or Next Stage: Willy Wonka Jr. at The FAIR School, Crystal Campus:** caretakers are recommended to escort the child in for sign in on the **FIRST DAY**. If your child is comfortable to walk to and from class by themselves after that, it is up to your discretion. We do have staff at the doorways and it is not possible for a child to get lost between the drop off lane at The FAIR School, Crystal Campus and the front desk sign in.
- **If your child is in the 12-17 year old workshops at PiM Arts High School:** You may drop your child off at the front door and they may sign themselves in.
- **If your child is camp at The Works, please park and walk them in on the first day.**
- **If your child is in afternoon extended day at The FAIR School, Crystal Campus:** You must come in to the Dance Studio to pick up your child.

## FINAL PRESENTATION

- All of our summer actors host a presentation for an invited audience of friends and family, but each workshop category times their presentation a little differently. Final Showcases are held on the last day of class (Friday), in the last half hour or hour of the class. More information will be sent to you regarding the schedules of showcases the week before camp begins.

## LOCATION INFORMATION & DIRECTIONS

### 4 TO 6 YR OLD WORKSHOPS, NEXT STAGE:

Willy Wonka, Jr., CAST Summer Showtime  
Hopkins Center for the Arts  
1111 Mainstreet, Hopkins, MN 55343

### 7-9, & 10-13 YR OLD WORKSHOPS & NEXT STAGE: Willy Wonka, Jr.

The FAIR School, Crystal Campus  
3915 Adair Ave N, Crystal, MN 55422

### 12 + YR OLD WORKSHOPS, CAST Summer Showtime

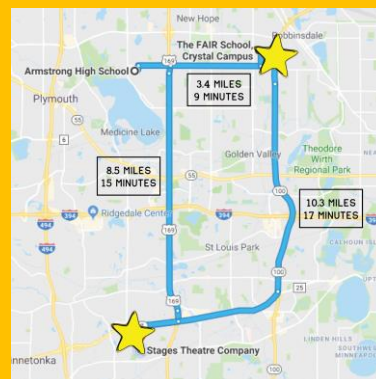
PiM Arts High School  
7255 Flying Cloud Dr., Eden Prairie, MN 55344

### The Magic and Mystery Show:

#### The Works + Stages

The Works Museum  
9740 Grand Ave S, Bloomington, MN 55420

REMINDER! Our location for the 7-9, 10-13 year old and NEXT Stage Workshops was changed in February; we are returning to our community partner, **The FAIR School, Crystal Campus!**





## EXPECTATIONS FOR PARTICIPANTS

All participants and staff are expected to respect the space, one another, and the craft of theatre at ALL TIMES.

- Please listen attentively when staff members or other classmates are talking.
- Treat your classmates and instructors with respect and kindness. Theatre involves creativity. Please be open to new and exciting ideas.
- Any member of the Stages Theatre Company staff may warn a student the first time s/he/they behave(s) in a destructive or disruptive manner. Two such warnings will result in a phone call to parents. The third warning will result in the student's suspension for the following workshop day. A warning after that will result in the student's permanent suspension from the remainder of the workshop with no refund to parents.
- Food and drinks are allowed only during breaks; no gum please. There are NO vending machines available for use – all food and DRINKS must be brought from home. We encourage students to bring water in a closed container to stay healthy and hydrated (no foods containing nuts or nut oil please)!
- **HAVE FUN!** Our team of Teaching Artists and Education Administrative Staff look forward to Summer Theatre Workshop all year long – we can't wait to meet you and get started!

The Hopkins Center for the Arts, PIM Arts High School, and Robbinsdale School District facilities and all things that are a part of these spaces are to be treated with respect and care. Stages Theatre Company, the Robbinsdale School District, The Hopkins Center for the Arts, PIM Arts High School, and their respective staffs and volunteers will not be held responsible for accidents.

Please remember the emphasis of all Stages Theatre Company's Education Programs is on process and ensemble building, not on the final product. We want this to be both a learning experience and FUN for all kids.

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### **MISSION STATEMENT:**

*Stages Theatre Company is committed to the enrichment and education of children and youth in a professional theatre environment that stimulates artistic excellence and personal growth.*

### **STATEMENT OF INCLUSION:**

*Stages Theatre Company is dedicated to creating a space where diverse opinions, courageous dialogue, and local, national, and international community engagement is not only valued, but vital to our shared artistic and educational success. We make this pledge in the hope of curating a welcome home for all.*